



E-FLASH

February 10, 2022

Hello Berks County!

We would like to welcome all newly elected officials as well as municipal employees. Within this Eflash are several reminders on how coordination works with the Berks County Planning Commission and you the municipalities.

Please take a few minutes to review the items below and contact us at **610-478-6300** if you need any further assistance. Thank you

SUBDIVISION AND LAND DEVELOPMENT

Article V of the Pennsylvania Municipalities Planning Code, Act of 1968, P.L.805, No 247 as reenacted and amended states:

(plan submission) Section 502

(b) "Applications for subdivision and land development located within a municipality having adopted a subdivision and land development ordinance shall be forwarded upon receipt by the municipalities to the county planning agency for review and report together with a fee sufficient to cover the costs of the review and report which fee shall be paid by the applicant."

(recording plan) Section 513

(a) "Upon the approval of a final plat, the developer shall within 90 days of such final approval or 90 days after the date of delivery of an approved plat signed by the governing body, following completion of conditions imposed on such approval, whichever is later, record such plat in the office of the recorder of deeds of the county in which the municipality is located. Whenever such plat approval is required by a municipality, the recorder of deeds of the county shall not accept any plat for recording, unless such plat officially notes the approval of the governing body and review by the county planning agency, if one exists."

The Berks County Planning Commission works from the latest date noted on the plan for the 90-day timeframe for recording the plan. If conditions are imposed for plan approval, the plan should note when the conditions were met by the developer or a letter on municipal letterhead should be provided noting the date when the conditions of the plan approval were met so the letter can be added with the recorded document.

Berks County Referral-Land Subdivision & Land Development Review Application

The Berks County Planning Commission has updated the County Referral-Land Subdivision & Land Development Review Application. The form is now an electronic fillable form available on the Berks County Planning Commission's website, under the Land Use tab or can be printed for completion. The form must be submitted to the municipality via hard copy as the Berks County Planning Commission will not accept electronic plan and form submission.



ZONING AMENDMENT PROCESS

Per the Pennsylvania Municipalities Planning Code

Ordinance Amendments : Section 609. (e) Enactment of Zoning

If a county planning agency has been created for the county in which the municipality proposing the amendment is located, then at least 30 days prior to the public hearing on the amendment by the local governing body, the municipality shall submit the proposed amendment to the county planning agency for recommendations.

Section 609. (g) Enactment of Zoning Ordinance Amendments : Within 30 days after enactment, a copy of the amendment to the zoning ordinance shall be forwarded to the county planning agency.

Zoning Amendments for review and after enactment can be submitted via standard mail to: Berks County Planning Commission, 633 Court Street, 14th Floor, Reading, PA 19601 or via email to: planning@countyofberks.com

FUNDING OPPORTUNITIES

DCNR Now Accepting Applications for 2022 Community Conservation Partnerships Program Grants

The annual application period for DCNR's Community Conservation Partnerships Program (C2P2) grants is now open. Applications for the 2022 grant round will be accepted through 4:00 PM on Wednesday, Apr. 6. Funds can support projects such as:



- Planning, acquisition, development, and rehabilitation of public parks
- Trail planning and construction
- River conservation and access
- Land acquisition and conservation
- Streamside tree planting
- Regional and statewide partnerships

Applicants should contact their Bureau of Recreation and Conservation Regional Advisor to discuss project ideas and application requirements prior to submitting.

To apply for a grant, please use the DCNR Grants Customer Service Portal. For more information on each grant type, check out the DCNR YouTube page's grant workshop playlist.

Please note that for those applying for funding under the ATV or Snowmobile Management Restricted Accounts, grant applications will open Tuesday, February 1.

FYI: As part of these applications, DCNR requires notification letters and letters of support and consistency from the County Planning Commission. Please submit your requests no later than February 21st so that the Board can review and provide their letter of support.

***Later this month our office will be reaching out to you all to update your Municipal Contact Information Sheets**

please stay tuned!

