

**BERKS COUNTY BOARD OF ELECTIONS  
REGULAR MEETING MINUTES  
April 21, 2022 – 11:00 A.M.**

**Kevin S. Barnhardt, Chair**  
**Michael S. Rivera, Vice-Chair**  
**Christian Y. Leinbach, Commissioner**  
**Paige Riegner, Chief Clerk**  
**Christine M. Sadler, County Solicitor (not present)**  
**Cody L. Kauffman, First Assistant County Solicitor**

**CALL TO ORDER- 11:21 A.M.**

**APPROVAL OF MINUTES**

The Board approved the minutes for the April 14, 2022 Election Board meeting as presented.

**PUBLIC COMMENT ON AGENDA ITEMS**

No public comment.

**ACTION ITEMS:**

**1. Policy No. EL-2022-06 as amended**

On the motion of Commissioner Leinbach, seconded by Commissioner Rivera, the Board approved the implementation of amended Policy No. EL-2022-06 Polling Place Front Door. The language inserted after last Election Board meeting reflects current law on the limitation of armed law enforcement and their proximity to the front door of the polling place.

**2. Policy No. EL-2022-07**

On the motion of Commissioner Rivera, seconded by Commissioner Leinbach, the Board approved amended Policy No. EL-2022-07 Elections Service Fees. Election Director Paige Riegner clarified the only change to the policy is for the Full Voter Export and requests for public information can now be provided via email.

**3. 2022 General Primary Ballot**

Commissioner Leinbach questioned how extensive the review process was for the General Primary ballot. Election Director Paige Riegner affirmed it was reviewed by all management personnel in the Elections office. On the motion of Commissioner

Leinbach, seconded by Commissioner Rivera, the Board approved the format for the May 17, 2022 General Primary ballot.

**4. Electronic Poll Books**

The Board discussed the implementation of a contingency plan for the Electronic Poll Books. Elections Director Paige Riegner suggested printed pollbooks as a backup for use in an emergency situation. County Chief Administrative Officer Ron Seaman is of the opinion that only one option should be implemented, either Electronic Poll Books or paper pollbooks but not both. Commissioner Barnhardt is a proponent of having a backup plan to minimize any potential issues. Commissioner Leinbach suggested checking with ES&S before deciding on a backup plan. Commissioner Rivera agreed with Commissioner Leinbach and suggested paper pollbooks should be the last option. On the motion of Commissioner Leinbach, seconded by Commissioner Barnhardt, the Board approved that the Elections office check with ES&S on the probability of any issues arising from the use of Electronic Poll Books before deciding on a contingency plan.

**5. General Comments from the Board of Elections Regarding Current Election-Related Issues**

Commissioner Leinbach questioned whether the updated Elections policies will be posted on the website. Elections Director Paige Riegner expressed they will be.

Commissioner Rivera asked how we are doing in terms of poll worker and interpreter numbers. Elections Director Paige Riegner stated the poll worker and interpreter numbers are in much better shape now.

**CITIZEN COMMENT**

Citizen comment from John Archer from Spring Township regarding the Electronic Poll Book contingency plan: “You also have the printout of those who are registered and voted to refer to.”

Citizen comment from Michelle Raymond seeking clarification on Policy No. EL-2022-06. Elections Director Paige Riegner explained the amended policy, citing the amendment reflecting current law on the limitation of armed law enforcement and their proximity to the front door of the polling place.

**Motion to Adjourn**

On the motion of Commissioner Rivera, seconded by Commissioner Leinbach, the board adjourned at 11:48 A.M.

**ADJOURNMENT** – 11:48 A.M.