

**BERKS COUNTY BOARD OF ELECTIONS
MEETING MINUTES
January 5, 2023 – 11:00 A.M.**

**Michael S. Rivera, Chair
Christian Y. Leinbach, Vice Chair
Kevin S. Barnhardt, Commissioner
Christine M. Sadler, County Solicitor
Cody L. Kauffman, First Assistant County Solicitor**

CALL TO ORDER- 11:00 A.M.

APPROVAL OF THE MINUTES

The Board approved the Election Board meeting minutes from December 15, 2022, as presented.

PUBLIC COMMENT ON AGENDA ITEMS

None

AGENDA ITEMS

1. Discussion on Ballot Printing Options for the 2023 Municipal Primary

First Assistant County Solicitor Cody Kauffman provided an update on this carry-over item. Mr. Kauffman recommends the Board extend the Taylor contract while continuing to explore the in-house printing option.

Steve Scull, the County's Printing/Mailroom manager, explained the current capabilities for printing in-house. At this point, only part of the balloting materials can be printed in-house, some pieces would require outsourcing to another printer.

Kelly Laubach, the Director of Contracts and Procurement, advised the board that there are plans to view or visit equipment to assess capabilities. Ms. Laubach also estimated the equipment needed will cost approximately \$80,000 with an additional cost added for the support/maintenance agreement.

On the motion of Commissioner Barnhardt, seconded by Commissioner Leinbach, the Board approved extending the Taylor contract for an additional year, with an amendment added that this is pursuant to final approval from the Solicitor's office, the County COO, Elections office, and Purchasing department.

**GENERAL COMMENTS FROM THE BOARD OF ELECTIONS REGARDING
CURRENT ELECTION-RELATED ISSUES**

CITIZEN COMMENT

Jeffrey Wolfe, of Brecknock Township, commented on the Electronic ballot marking devices and vote switching issues, claiming these issues are not new and machines should be closely monitored via closed circuit cameras.

John Archer, of Spring Township, through an online comment, inquired whether the election department's standard operating procedures have been updated.

ADJOURNMENT – 11:27 A.M.