

**BERKS COUNTY BOARD OF ELECTIONS
REGULAR MEETING MINUTES
March 31, 2022 – 11:00 a.m.**

Kevin S. Barnhardt, Chair
Michael S. Rivera, Vice-Chair
Christian Y. Leinbach, Commissioner
Paige Riegner, Chief Clerk
Christine M. Sadler, County Solicitor (not present)
Cody L. Kauffman, First Assistant County Solicitor

CALL TO ORDER- 11:00 A.M.

APPROVAL OF MINUTES

The Board approved the minutes for the March 25, 2022 Special Election Board meeting.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment.

ACTION ITEMS:

1. Temporary Polling Place Authorization

On the motion of Commissioner Leinbach, seconded by Commissioner Rivera, the Board approved two temporary polling locations for the 2022 Primary Election in Exeter 3 and Exeter 10.

2. 2022 Primary UMOVA Ballot

On the motion of Commissioner Leinbach, seconded by Commissioner Rivera, the Board approved the ballot format to be mailed starting April 2, 2022.

3. Mail-In Application Discrepancy

The Board reviewed and discussed an alleged discrepancy with a mail-in ballot application. A mail-in ballot application was submitted on behalf of a voter who alleged he did not submit the application. On recommendation of Commissioner Leinbach, the Election Services office will attempt to get in touch with the voter, discuss the documentation in his existing record, and try to get a response from the voter prior to the Board considering further action on the matter.

4. 2022 Primary Drop Box Locations

On the motion of Commissioner Leinbach, seconded by Commissioner Rivera, the Board approved two Ballot Drop Box Locations, one at the Services Center, 633 Court Street, Reading, PA 19601 and the second at the Agricultural Center, 1238 County Welfare Road, Leesport, PA 19533.

After some discussion, the Board agreed that Drop Box security guidelines and procedure will be revisited and reviewed at a future Election Board meeting.

5. 2022 Primary Election Drop Box Schedule

On the motion of Commissioner Leinbach, seconded by Commissioner Rivera, the Board approved the Drop Box Schedule as presented, with a potential change in start time on May 17, 2022 from 8am to 7am, pursuant to final approval from Solicitor's office, and approval and coordination with the Sheriff's department.

GENERAL COMMENTS FROM THE BOARD OF ELECTIONS REGARDING CURRENT ELECTION-RELATED ISSUES

None

CITIZEN COMMENT

No public comment.

ADJOURNMENT – 11:21 a.m.